# INSTRUCTIONS FOR GROUNDFISH DAILY FISHING LOGBOOK (DFL) CATCHER VESSEL: TRAWL GEAR

#### 1. RESPONSIBILITY

The owner of a catcher vessel is responsible for compliance with the applicable recordkeeping and reporting requirements of 50 CFR part 679 and must ensure that the operator or representative complies with these requirements. The signature of the owner or operator on the DFL is verification of acceptance of that responsibility.

### 2. TIME LIMITS

The operator of a catcher vessel must:

	TIME LIMIT	
Record time, position, and estimated total groundfish catch weight for each haul or set	oundfish completion of gear retrieval.	
Record discard/disposition information	By noon each day to record the previous day's discard/disposition.	
Record all other information required in the DFL	By noon of the day following gear retrieval.	
Notwithstanding other time limits, the operator must record all information required in the DFL	Within 2 hours after the vessel's catch is off-loaded.	
Submit the blue discard DFL copy to the Mothership, Shoreside Processor, or Buying Station receiving the catch.	Within 2 hours of completion of catch delivery information	
Sign the completed DFL logsheets	By noon of the day following the week-ending date of the weekly reporting period.	
Submit the yellow DFL copies each quarter to:  NOAA Office of Enforcement Alaska Region Logbook Program P.O. Box 21767 Juneau, Alaska 99802-1767	Quarter/Submit by  1 (Jan 1 - Mar 31) May 1 2 (Apr 1 - Jun 30) Aug 1 3 (Jul 1 - Sep 30) Nov 1 4 (Oct 1 - Dec 31) Feb 1 of the following year.	

### Goldenrod Logsheet

The goldenrod logsheets are provided to support a separate data collection by the NMFS Observer Program.

# 3. INFORMATION REQUIRED ON ALL LOGSHEETS

Account for each day of the fishing year and indicate in the DFL whether the catcher vessel is active or inactive throughout the year.

Fishing activity for a catcher vessel is defined as harvesting or discarding of groundfish.

If a catcher vessel is	Then
Active. a period of time when the catcher vessel is in a reporting area (except 300, 400, 550, or 690) or gear remains on the grounds in a reporting area (except 300, 400, 550, or 690), regardless of the vessel location.	Complete one logsheet per day
Active But Not Fishing. Anything that does not qualify as active or inactive	Use one logsheet.  1. Check "active but not fishing"  2. Record the first and last day when active but not fishing  3. Indicate why catcher vessel is active but not fishing.
Inactive. A period of time when the catcher vessel is tied up at dock	Use one logsheet. 1. Check "inactive". 2. Record the first and last day when inactive. 3. Indicate why catcher vessel is inactive

If the time period that a catcher vessel is "inactive" or "active but not fishing" extends across two or more successive quarters, complete two logsheets: the one to indicate the last day of the first "inactive" or "active but not fishing" quarter and the next page to indicate the first day of the second "inactive" or "active but not fishing" quarter.

<u>Page Numbering</u>. Number the pages in each logbook consecutively, beginning with page 1 and continuing throughout the logbook for the remainder of the fishing year.

<u>Logbook Numbering</u>. If more than one logbook is used in a fishing year, the page numbers should follow the consecutive order of the previous logbook.

<u>Catcher Vessel Name</u>. Enter complete name as displayed in official documentation.

<u>Operator Name and Signature</u>. Enter printed name and signature of operator; signature verifies the accuracy and completeness of data on the logsheet.

<u>ADF&G Vessel No.</u> Enter State of Alaska Department of Fish and Game Vessel Registration Number of the catcher vessel.

<u>Federal Fisheries Permit No.</u> Enter Federal Fisheries Permit Number of the catcher vessel.

Use a separate logsheet	For each day of an active period
	If harvest from more than one reporting area.
	Use two separate logsheets, the first to record the information from the reporting area that includes the COBLZ or RKCSA and the second to record the information from the reporting area that does not include the COBLZ or RKCSA.
	If harvest under a Western Alaska Community Development Quota (CDQ) program; if fishing under more than one CDQ number, use a separate logsheet for each.
	If harvest under an AFA Co-op
	If harvest under a research program
	If harvest under an experimental

## 4. INFORMATION REQUIRED FOR EACH DAY THE VESSEL IS ACTIVE.

<u>Gear Type</u>. Circle the gear type used to harvest the groundfish.

<u>Crew Size</u>. Enter the number of crew on the last day of the weekly reporting period, excluding certified observer(s).

<u>NMFS Reporting Area</u>. Enter the reporting area code where gear retrieval was completed.

If a haul or set occurs in more than one reporting area, record the area code where gear retrieval was completed, regardless of where the majority of the haul or set took place.

COBLZ or RKCSA. Indicate whether catch was harvested in COBLZ or RKCSA.

<u>Observer Information.</u> Enter the number of NMFS-certified observers on board the vessel.

Enter name and cruise number of each observer on board the vessel.

Management Program. Check to indicate:

<u>CDQ</u>. Whether harvest is under a CDQ program; if yes, record the CDQ number.

<u>AFA</u>. Whether harvest is under an AFA Co-op; if yes, record the AFA number.

<u>Research Program</u>. Whether harvest is under a research program; if yes, record the research program number.

<u>Experimental Fishery</u>. Whether harvest is under an experimental fishery; if yes, record the experimental fishery number.

# 5. CATCH RECORDS FOR EACH HAUL OR SET.

Record the following information for each haul or set.

<u>Haul or Set No</u>. Enter the number of the haul or set in sequence by year.

<u>Time of Gear Deployment</u> Indicate begin time (to the nearest hour) of the haul or set where the trawl gear reaches the fishing level and begins to fish.

<u>Begin Position of Haul or Set</u>. Enter latitude and longitude of begin position (to at least the nearest minute) of the haul or set. Optional: record to the nearest second or fraction of a minute.

### Ave. Sea Depth.

Circle meters (M) or fathoms (FM).

Use the same units to report sea depth throughout the year.

Enter average sea depth for the haul or set, recorded to the nearest meter or fathom.

### Ave. Gear Depth.

Circle meters (M) or fathoms (FM). Use the same units to report gear depth throughout the year.

Enter average gear depth for the haul or set recorded to the nearest meter or fathom.

<u>Date and Time of Gear Retrieval</u>. Enter the date and time (to nearest hour) where retrieval of trawl cable commences.

<u>End Position of Haul or Set</u>. Enter latitude and longitude of end position (to the nearest minute) of the haul or set. Optional: record to nearest second or fraction of a minute.

<u>Target Species</u> List the species codes for the main species you expect to harvest this haul or set.

### Estimated Total Round Catch Weight.

Circle either lb or mt. Use the same units to report weight throughout the year.

Enter the estimated total round catch weight of the groundfish in pounds or to the nearest mt.

#### 6. CATCH DELIVERY INFORMATION

If catch is delivered to more than one processor, use a separate page to record catch delivery information for each processor.

Check one of the following boxes:

## Deliveries are unsorted codends.

Check this box if no sorting of codend onboard or bleeding from a codend has occurred prior to delivery to a Mothership, Shoreside Processor, or Buying Station.

If delivery is an unsorted codend, the catcher vessel is exempt from recording discards in the DFL and from submittal of the blue discard DFL copy for that delivery. The operator must remove and discard the blue DFL copy.

<u>Deliveries are pre-sorted at sea</u>. Check this box if catch has been sorted onboard or a codend has been bled prior to delivery to a Mothership, Shoreside Processor, or Buying Station.

Complete the discard/disposition section as indicated in paragraph 7 below and submit blue DFL copy to the Mothership, Shoreside Processor, or Buying Station when delivering the harvest.

#### 7. DISCARD/DISPOSITION INFORMATION.

Use species and product codes presented in Table 1 and Table 2.

Check either lb or mt. Use the same units to report weight throughout the year.

#### Daily Total.

Weight. Record daily the species code, product code, and the total estimated discard/disposition amounts in whole fish weight for each groundfish species or species group and Pacific herring in pounds or to at least the nearest 0.001 mt.

<u>Numbers of animals</u>. Record daily the species code, product code, and discard/disposition amounts by number of Pacific salmon, steelhead trout, Pacific halibut, king crab, and Tanner crab.

<u>Discards bled from an unsorted codend</u>. If fish are discarded (bled) from an unsorted codend, estimate and record the amount of each species discarded (use Code 98).

No discard/disposition. If there are no discard/disposition for a day, write "NO DISCARDS", "0", or "ZERO" on the "daily total" line.

#### Balance Forward.

Enter the total amount of discard/disposition, by species and product codes, carried forward from the previous day.

After discard/dispositions have been reported to a Mothership, Shoreside Processor, or Buying Station, the total discard/disposition amount is zero; no balance shall be carried forward from previous fishing activity.

## Cumulative Total Since Last Delivery.

Enter the total discard/disposition amount by species and product codes, calculated by adding the relevant daily total and the total carried forward.

Calculate cumulative discard/disposition totals for each reporting area, gear type, and management program.

## 8. DELIVERY INFORMATION.

<u>Delivery Date</u>. Enter date that harvest was delivered to the Mothership, Shoreside Processor, or Buying Station.

<u>ADF&G Fish Ticket Number.</u> Enter ADF&G fish ticket number provided by the Mothership, Shoreside Processor, or Buying Station at delivery.

<u>Recipient's Name</u>. Enter name of Mothership, Shoreside Processor, or Buying Station that received catch.

<u>ADF&G Processor Code.</u> Enter ADF&G processor code of Mothership or Shoreside Processor that received the groundfish catch (if applicable).

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